



JSC "RIETUMU BANKA"
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DOCUMENTARY COLLECTION ORDER

Date / / 20

Approved by the Board of JSC "Rietumu Banka", Minutes No. 13, 12.04.2019

COMPLETE IN BLOCK CAPITALS

Client _____
 (full name of the export company)

Drawee _____
 (full name)

Address _____

Collecting bank _____
 (bank name, address, details, SWIFT / BIC)

Amount of payment or acceptance _____ Currency
 (in figures)

Amount and currency of payment or acceptance _____
 (in words)

The Client authorises JSC "Rietumu Banka" to present the following documents for collection (tick as appropriate and indicate their quantity):

| Document name | Original | Copy | Document name | Original | Copy |
|---|-------------|-------------|---|-------------|-------------|
| <input type="checkbox"/> draft | <u> </u> | <u> </u> | <input type="checkbox"/> weight and quality certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> invoice | <u> </u> | <u> </u> | <input type="checkbox"/> quality certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> bill of lading | <u> </u> | <u> </u> | <input type="checkbox"/> weight certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> CMR | <u> </u> | <u> </u> | <input type="checkbox"/> phytosanitary certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> air waybill | <u> </u> | <u> </u> | <input type="checkbox"/> fumigation certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> rail waybill | <u> </u> | <u> </u> | <input type="checkbox"/> veterinary certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> certificate of origin | <u> </u> | <u> </u> | <input type="checkbox"/> non radioactivity certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> insurance policy / certificate | <u> </u> | <u> </u> | <input type="checkbox"/> health certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> packing list | <u> </u> | <u> </u> | <input type="checkbox"/> non GMO certificate | <u> </u> | <u> </u> |
| <input type="checkbox"/> _____ | <u> </u> | <u> </u> | <input type="checkbox"/> _____ | <u> </u> | <u> </u> |
| <input type="checkbox"/> _____ | <u> </u> | <u> </u> | <input type="checkbox"/> _____ | <u> </u> | <u> </u> |
| <input type="checkbox"/> _____ | <u> </u> | <u> </u> | <input type="checkbox"/> _____ | <u> </u> | <u> </u> |
| <input type="checkbox"/> _____ | <u> </u> | <u> </u> | <input type="checkbox"/> _____ | <u> </u> | <u> </u> |

X _____
 (Client Representative's signature)

Additional information:

1. Conditions and payment term (tick as appropriate):

deliver documents against payment

deliver documents against draft's acceptance, _____
indicate maturity date

2. Name of goods / provided services _____

3. Commission of the collecting bank is paid by: Client Drawee

4. _____
(additional information)

Please transfer the funds received
on this collection to the account No. _____ with JSC "Rietumu Banka".

The Client authorises JSC "Rietumu Banka" to debit the abovementioned account for drawing commissions of documentary collection.

The Client requests to execute the documentary collection at the Client's expense in accordance with the above instructions. The collection order is regulated by Uniform Rules for Collections (ICC Publication No. 522, 1995 Revision).

Contact person _____
(name, surname)

Telephone + _____ E-mail _____
(country code)

The Bank processes the personal data of private individuals (hereinafter – data) in accordance with the laws of the Republic of Latvia and the European Union.

Full information on the processing of data by the Bank, the purposes, legal basis of the processing, data recipients, the transmission and transfer of data, the rights and obligations of the data subject, and other information regarding the data processing is included in the Client Personal Data Processing Notice, whose current wording is published on www.rietumu.com. The Client confirms that he/she has read the above document, is informed on its conditions, and is aware of that the Bank is entitled to unilaterally amend the Client Personal Data Processing Notice.

If the Client or any of his/her representatives transfer to the Bank the data of private individuals and/or documents comprising data, the Client and his/her representatives certify and guarantee that:

- they are entitled to transfer the data of these persons to the Bank and comply with the requirements of the data protection laws;
- persons whose data were transferred to the Bank were informed on the data processing by the Bank and have given consent or otherwise permitted the processing of their data. The Client and his/her representatives have presented the Client Personal Data Processing Notice to these persons;
- upon the Bank's request the Client and his/her representatives would immediately provide the Bank with the documents approving the consent or any other permission given by the respective person to the transferring and processing of the data by the Bank, or a document approving other grounds for transferring and processing of the data in the Bank.

The Client and his/her representatives are liable for the claims of any private individuals against the Bank, and losses related thereto, and the sanctions imposed by competent institutions, if any.

The Bank is not liable for any actions of third parties, including for further disclosure, use, storage or transferring of the data, to whom in relation to the provision of services by the Bank, the fulfilment by the Bank of its lawful obligations and the Bank's legitimate interests, the data of the Client or private individuals related with him/her were transferred and/or disclosed. Information on the Client may be disclosed to other parties to a transaction and other persons in accordance with the Client Personal Data Processing Notice.

X

(Client Representative's signature)

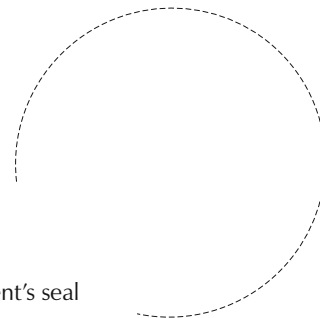
The Client and his/her representatives agree that for communication and exchange of data with them or other persons involved in the reviewing and ensuring of the transaction, the Bank is entitled to use public communication channels, including electronic mail, phone, mail and other means of communication. The Client and his/her representatives assume all risks that are related to the technique and security of the data transfer. The Bank is not liable for losses incurred in relation to unlawful access to the transferred information.

In order to verify or receive additional information, the Bank is entitled to use private or public registers, including to request information on the Client from the credit information bureau (kreditinformācijas birojs).

I acknowledge that I have read and agree to the Terms and Conditions of JSC "Rietumu Banka" and Client Agreement and the Bank's tariffs.

Client represented by _____
(name, surname)

X _____
(signature)



Rietumu ID Test-key

Client's seal

TO BE COMPLETED BY BANK EMPLOYEE

I confirm the identity and signature of the Client's Representative

Passport / ID document No.

_____ X _____ Date / / 20
(name, surname) (signature)